

CHIDEOCK PARISH COUNCIL

Clerk to the Council:

Sal Robinson
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Dear Councillor

I hereby give notice of the **IN-PERSON** Chideock Parish Council meeting to be held on **25 May 2021 at 10 am in Chideock Village Hall**, to which you are summoned to attend to deal with the business as shown on the agenda below.



Sal Robinson, Clerk to the Council, 22 April 2021

COVID-Secure provisions will be in place, including social distancing, furniture and hand sanitising, signing in either by the NHS app or on paper, ventilation, etc.

Prior to the meeting: -

Cllr Downes will sign the Declaration of Acceptance of Office as a Councillor

Cllr Glenn will sign the Declaration of Acceptance of Office as Chair

Cllr George Dunn will sign the Declaration of Acceptance of Office as Vice Chair

Cllr Glenn will sign and date, with the current date, all minutes of meetings which were held via Zoom.

ESTIMATED DURATION - approx. 1.5 hrs, depending on length of Democratic Period.

- 1 1. **Apologies.** To receive and, if applicable, resolve to accept apologies for absence.
- 1 2. **Grants of Dispensations.**
To resolve to grant pre-requested dispensation from a Defined Pecuniary Interest arising from an Agenda item.
- 1 3. **Declarations of Defined Pecuniary Interests.**
Councillors are reminded of the requirement under the 2012 Code of Conduct to declare any defined pecuniary interest as given in Appendix A of the Code which relate to items on this agenda, either now or as soon as they become aware of the interest. Please declare the item, nature of the interest and the action to be taken.
- 2 4. **Minutes:**
RESOLVE to accept and sign, as a true record,
 - a) the minutes of the Parish Council meeting of 27 April 2021.
- 15 5. **Dorset Councillor and Police Reports.**
- 30 6. **Democratic Period.** Opportunity for members of the public to ask questions or speak on matters of interest.
- 5 7. **Reports / Updates by the Clerk and Councillors.** Comments on, and additions to, the pre-circulated **Actions and Information List for Agenda Item 7**, and determination of any action required.
RESOLVE to
 - a) accept Mr Devine's offer to clean the War Memorial
 - b) reimburse him for any materials required.
- 5 8. **A35 Matters.** Comments on, and additions to, the pre-circulated **Actions and Information List for Agenda Item 8**, and determination of any action required.
- 0 9. **Motions Received with Notice.**
None.

- 10 **10. Planning Matters.** Councillors are asked to review applications via <https://planning.dorset.gov.uk/online-applications/>.
- 10 a) **Applications.**
P/HOU/2021/00805 Stoke Cottage, North Road, Erection of garage
- b) **Applications received after the agenda was circulated.**
- c) **Determinations.**
WD/D/21/000077 The Old Creamery Ridwood - Erect side extension. **GRANTED**
- d) **To note any determinations received after the agenda was circulated.**
- e) **Appeals.** None.
- f) **Other planning matters – see Actions and Information List.**
- i. AONB, Lighting / Dark Skies, Dorset National Park, Conservation Areas.
 - ii. Enforcement, Retrospective Planning Applications.
 - iii. Mill Lane Bridleway 18. No update
 - iv. Other.
- 2 **11. Finances.**
- 2 a) **RESOLVE** to make the following payments: -
- | | |
|---|---------|
| i. Clerk's Salary and Expenses for May | £TBA |
| ii. Mr Ken Hussey for play equipment repairs and Quarterly Inspection | £404.50 |
| iii. DAPTC Subscription | £234.07 |
- (£251.58 budgeted)
- b) **RESOLVE** to pay any invoices received after the agenda was circulated.
- 0 c) **Internal Audit & Annual Governance and Accountability Return.**
As the Internal Audit will take place on 26 May, after this meeting, this matter will be brought to the June meeting.
- 5 d) **Asset Register and Insurance Renewal – documents attached.**
The Clerk is satisfied that all Assets are listed and insured as required. Items with a value less than £250 are not insured due to the insurance policy excess of £250.
RESOLVE to
- To take out Parish Council insurance cover with Pen Underwriting Limited for a premium of £543.34, for 1 June 2021 – 31 May 2022. (£620 budgeted).
- 2 e) **Foss Orchard Car Park – see Actions and Information List.**
- 10 **12. Clapps' Mead Playing Field – see Actions and Information List.**
Receive updates regarding the Playing Field and Play Area.
Consider what action needs to be taken following the April 2021 Inspection Report.
RESOLVE to authorise and host the Friends of Clapp's Mead Mini- Fete to be held on Saturday 14 August 2021 at Clapps Mead Playing Field, with 10% of stall takings to be donated to the Parish Council towards the cost of purchasing new play equipment, subject to the following conditions: -
- A strict understanding that no vehicles are allowed on the Playing Field except to deliver and remove equipment for the event
 - No parking at all on the field.
 - Any damage to the surface of the playing field to be made good by the Fête organisers.
 - Any electrical equipment and supplies to be correctly set up and made safe for the public.
 - Main gate to be kept closed once the event starts.
- 5 **13. DCC Highways and Flood Management – see Actions and Information List.**
Receive updates regarding County Highway matters.
Receive updates on flood related issues on both Dorset Highways and the A35.
- 2 **14. Consultations.**
- 1 **15. Correspondence.** Councillors should ask the Clerk if they wish to see individual items of correspondence.
- 1 **16. Confirm the time and date of the next meeting of Chideock Parish Council.** The next scheduled meeting is at **10 am on Tuesday 29 June 2021.**