

# CHIDEOCK PARISH COUNCIL

## Clerk to the Council:

Sal Robinson, 60 North Allington, Bridport, DT6 5DY

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Dear Councillor

I hereby give notice of the Chideock Parish Council meeting to be held on **29 March 2022 at 10 am in Chideock Village Hall**, to which you are summoned to attend to deal with the business as shown on the agenda below.



Sal Robinson, Clerk to the Council, 24 March 2022

**ESTIMATED DURATION - approx. 2.30 hrs, depending on length of Democratic Period.**

- 1 1. **Apologies.** To receive and, if applicable, resolve to accept apologies for absence.
- 1 2. **Grants of Dispensations.**  
To resolve to grant pre-requested dispensation from a Defined Pecuniary Interest arising from an Agenda item.
- 1 3. **Declarations of Defined Pecuniary Interests.**  
Councillors are reminded of the requirement under the 2012 Code of Conduct to declare any defined pecuniary interest as given in Appendix A of the Code which relate to items on this agenda, either now or as soon as they become aware of the interest. Please declare the item, nature of the interest and the action to be taken.
- 2 4. **Minutes:**  
**RESOLVE** to accept and sign, as a true record,
  - a) the minutes of the Parish Council meeting of 22 February 2022.
- 15 5. **Dorset Councillor and Police Reports.**
- 30 6. **Democratic Period.** Opportunity for members of the public to ask questions or speak on matters of interest.
- 10 7. **Reports / Updates by the Clerk and Councillors.** Comments on, and additions to, the pre-circulated **Actions and Information List for Agenda Item 7**, and determination of any action required.  
**AGREE** to not create a Chideock Parish Resilience at this time.
- 20 8. **A35 Matters.** Comments on, and additions to, the pre-circulated **Actions and Information List for Agenda Item 8**, and determination of any action required.  
**AGREE** to write to Chris Loder MP inviting him to meet in person with Chideock Parish Council and to walk round the village with councillors.
- 0 9. **Motions Received with Notice.** None.
10. **Planning Matters.** Councillors are asked to review applications via <https://www.dorsetcouncil.gov.uk/planning-buildings-land/planning/planning-application-search-and-comment>
  - a) **Planning Applications.**  
**P/FUL/2021/04618** Cains Farm Main Street - Erect dwelling with associated parking
  - b) **Applications received after the agenda was circulated.**
  - c) **Determinations.**  
**P/FUL/2021/03251** LAND NORTH OF NORTHDENE NORTH ROAD Erect 1.no dwelling and access. **REFUSED**  
**P/FUL/2021/03449** Garden Cottage Sea Hill Lane - Demolition of dwelling and garage and erection of replacement dwelling and garage. **GRANTED**

d) To note any determinations received after the agenda was circulated.

e) Appeals.

P/HOU/2021/00805 Stoke Cottage North Road - Erection of garage.

f) Other planning matters – **see Actions and Information List.**

- i. AONB, Lighting / Dark Skies, Dorset National Park, Conservation Areas.
- ii. Enforcement, Retrospective Planning Applications.
- iii. Other.

## 11. Finances.

2 a) **RESOLVE** to make the following payments: -

- |   |        |
|---|--------|
| i. Clerk's Salary and Expenses for March                      | £TBA   |
| ii. PAYE – Jan, Feb, and Mar                                  | £TBA   |
| iii. Village Hall Hire – 29 March                             | £14.00 |
| iv. Mr Kenneth Hussey for Quarterly Play Equipment Inspection | £47.50 |
| v. St Giles PCC – Tree Removal from Cemetery                  | £60.00 |

b) **RESOLVE** to pay any invoices received after the agenda was circulated.

2 c) **Budget Monitoring Year End Predictions. See attached.**

2 d) **Actions to be taken at Financial Year End.**

- i. **AGREE** the financial actions to be taken at Financial Year End and **RESOLVE** accordingly.
  - Clerk's Salary Contingency budget of £500 to be transferred to a restricted reserve
  - Clapp's Mead Reserve budget of £1,000 to be transferred to the Clapp's Mead Reserve Fund
  - Foss Orchard Car Park Resurfacing budget of £833.34 to be transferred to Foss Orchard Car Park Maintenance Fund
  - Foss Orchard Riverbank budget of £800 to be transferred to Foss Orchard Riverbank Fund
  - Community Fund budget of £500 to be transferred to the Community Fund
  - Village Clock Service budget of £230 to be transferred to a restricted reserve for payment of the clock service contract for 2020 – 2022, under the power granted by the Parish Councils Act 1957, s.2.
  - Recharge of Parish Election Costs budget of £2,500 to be transferred to a restricted reserve
  - War Memorial Maintenance budget of £500 to be transferred to a restricted reserve
  - Unspent Bus Shelter Maintenance budget of £100 to be transferred to a restricted reserve, which, if not spent during 2022-2023, can be vired to another purpose
  - Any budget underspend to be transferred to **one** the following: -
    - Community Fund
    - Clapp's Mead Reserve Fund
    - General Reserve.

3 e) **Grants to external bodies, to be paid at Financial Year End.**

**RESOLVE** to make the following grants

- £200 to Bridport Citizen's Advice Bureau under the power granted by the Local Government Act 1972 section 142.
- £200 to the Chideock News under the power granted by the Local Government Act 1972, s.142
- £100 to Bridport Leisure Centre under the power granted by Local Government (Miscellaneous Provisions) Act 1976 s.19.
- A Village Hall Repair Grant of £700 to the Village Hall Committee under the power granted by the Local Government (Miscellaneous Provisions) Act 1976 section 19, with the proviso that it is only used towards major repairs i.e., is held as a restricted fund.
- £500 to the Friends of Clapp's Mead towards the costs of the Queen's Platinum Jubilee celebration, to be taken from the Community Fund. N.B. At the meeting of 30 November it was resolved to make a grant to the Friends of Clapp's Mead towards the costs of the celebration of the Queen's Platinum Jubilee celebration.

2 f) **As per Audit requirements, RESOLVE** to reaffirm acceptance of Standing Orders, Financial Regulations, and the Risk Register. The Risk Register will be reviewed at the end of May when the insurance is renewed.

4 g) **Responsible Financial Officer.**

**RESOLVE** to re-appoint the Clerk as Responsible Financial Officer.

h) **Foss Orchard Car Park – see Actions and Information List.**

**RESOLVE** to accept the estimate of £3520 from Mr Barnes for maintenance of the river bank adjacent to Foss Orchard Car Park. Mr Barnes has carried out similar work for other properties in close proximity. Under the circumstances no other estimates have been sought. Money for this work

has been saved over a number of years in the Foss Orchard River Bank Reserve, which currently stands at £11,275 (before the 2021-2022 budget amount of £800 is added).

- 10 12. Clapp's Mead Playing Field – see Actions and Information List and attachments.**
- a) Receive updates regarding the Playing Field and Play Area.  
**CONSIDER** the public responses regarding whether dogs should be on kept lead in Clapp's Mead Playing Field and, if possible, **RESOLVE** accordingly – **see attached report.**  
**AUTHORISE** the Clerk to purchase "pick up dog poo" signs.  
**RESOLVE** to instruct Mr Hussey to supply and fit Grass Mats at each end of the seesaw to prevent further wear and compaction of the surface at a cost of £85.  
**CONSIDER** the actions recommended in the Tree Inspection Report.
  - b) Receive updates regarding The Friends of Clapp's Mead.
- 10 13. Dorset Rights of Way; Dorset Highways; Flood Management – see Actions and Information List.**
- a) Receive updates regarding Rights of Way matters.
  - b) Receive updates regarding County Highway matters.  
**CONSIDER** the public responses (1 person against, 33 people in favour) regarding improved signage at the junction of Duck Street / Mill Lane / Sea Hill Lane, at a cost of £288.14, the money to be taken from the Highways Contingency reserve, and **RESOLVE** accordingly.
  - c) Receive updates on flood related issues on both Dorset Highways and the A35.
  - d) **RESOLVE** to make formal complaints regarding the extremely poor service received from Dorset Highways and Rights of Way in relation to reported problems.
- 2 14. Consultations.**
- a) **Government consultation on the Glover Landscapes Review** – includes an opportunity to stop 'off-roading' in the Areas of Outstanding Natural Beauty (AONBs) – by 9 April.
  - b) Nature Recovery Green Paper Consultation / **Environmental Targets Consultation** / Nutrient neutrality guidance – by 11 May 2022.
  - c) **Local Heritage List Project** – no apparent end date.  
**AGREE** that the Clerk puts forward the assets identified so far: -
    - i. Pack Horse Bridge
    - ii. Hell Lane and Shutes Lane
    - iii. Medieval Strip Lynchets Ridge Cliff, near Seatown.
- 1 15. Correspondence.** Councillors should ask the Clerk if they wish to see individual items of correspondence.
- 5 16. Annual Village Meeting.**  
Discuss format, advertising, etc..
- 17. Confirm the time and date of the next meeting of Chideock Parish Council.** The next scheduled meeting is at **10 am on Tuesday 26 April 2022.**